**APPENDIX E**

**CONTRACT FOR Settlement administration**

**THIS AGREEMENT**, effective September \_\_\_\_, 2021 by and between [VENDOR NAME], hereinafter called “Firm,” and the Office of Attorney General of the Commonwealth of Pennsylvania’s Bureau of Consumer Protection, hereinafter called the “OAG.” When addressed together, the Firm and the OAG shall be referred to as the “Parties.”

**Whereas**, the OAG requires professional and specialized services to handle all aspects of the claims administration regarding a settlement reached with Navient Corporation and Navient Solutions, LLC (collectively “Navient”). This settlement requires Navient to refund its customers in accordance with the settlement; and

**Whereas**, the Firm is qualified and has agreed to perform such professional and specialized services; and

**NOW, THEREFORE**, the OAG and the Firm, with the intention of being legally bound hereby, agree as follows:

1. Settlement Administration Specifications. Parties agree the Settlement shall be administered according to the Settlement Administration Specifications as set forth in RFP # SA082021 and [vendor name] RFP Proposal (attached hereto as **Appendix A**).
2. Terms and Conditions. The Parties agree the Commonwealth’s Terms and Conditions (as attached to RFP # SA082021) shall apply to this agreement and are incorporated by reference.
3. Additional Commonwealth Terms. Firm agrees to abide by the following:
	1. Domestic Workforce Utilization Certification (**Appendix B**)
	2. Iran Free Procurement Certification (**Appendix C**)
	3. Trade Secret Confidential Property Information Notice (**Appendix D**)
4. Settlement Management. Firm will conduct the management of the settlement in accordance with their proposal RFP # SA082021. (Attached hereto and incorporated by reference as “**Appendix A**”).
5. Term of Agreement. The term of this agreement shall be One (1) year beginning upon receipt of the Court’s Order. The Parties agree they may renew this contract by mutual agreement for up to four (4) additional one-year service periods for the same terms, conditions and services set forth in the herein.
6. Entire Agreement. This document including the Appendixes referenced herein represents the entire agreement.

 **IN WITNESS WHEREOF**, the [VENDOR NAME], and the Office of Attorney General of the Commonwealth of Pennsylvania’s Bureau of Consumer Protection, have caused this Agreement to be executed.

**OFFICE OF ATTORNEY GENERAL OF THE**

**COMMONWEALTH OF PENNSYLVANIA**

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**[VENDOR NAME]**

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved as to form and legality:

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Office of Attorney General