

**OFFICE OF ATTORNEY GENERAL
SOLE SOURCE PROCUREMENT JUSTIFICATION FORM**

In accordance with the **Administrative Manual Policy, "Procurement of Services", Section VII. Sole Source Procurement of Services**, this form must be completed and submitted for approval prior to submitting an SRM shopping cart. At least one of the conditions listed below must exist to authorize sole source procurement. A copy of the signed, approved Sole Source Procurement Justification Form must be attached to the SRM shopping cart.

Requesting Office	Gun Violence Task Force		
Vendor Name	Grayshift	SAP Vendor No	534606
Brief Description of Service	Software license and unit		
Estimated Amount	\$18,075.00		
Requesting Office Approval	Brendan J. O'Malley	Date	3-31-2020
MSD Director	Shari L. McGraw	Date	04/07/2020
Legal Review	Amy M. Elliott	Date	4/14/2020

Please check all that apply:

(Note: The sole source request is required to be posted on the OAG website for public inspection and comment for 10 calendar days if any of the bolded categories below are selected.)

- x The service is only available, or must be obtained from a single contractor.**
A Federal or State statute or Federal Regulation exempts the service from the competitive procedure.
It is clearly not feasible to award the contract for services on a competitive basis.
 The services are to be provided by attorneys or litigation consultants.
 The services are to be provided by expert witnesses.
 The services involve the repair, modification or calibration of equipment and they are to be performed by the manufacturer of the equipment or by the manufacturer's authorized dealer, provided the contracting officer determines that bidding is not appropriate under the circumstances.
- x The contract for services is in the best interest of the Commonwealth.**

Justification:

The Office of Attorney General already has this software license for a unit previously purchased. In order to maintain continuity in operations the Office would like to acquire an additional unit with the coordinating license for the Gun Violence Task Force. Grayshift has provided documentation declaring they own the exclusive distribution and marketing rights.