**PENNSYLVANIA OFFICE OF ATTORNEY GENERAL**

**SPECIFICATIONS**

**FOR**

**LIGHT UP CREDIT CARD MAGNIFIER**

**SCOPE:** The Pennsylvania Office of Attorney General (OAG) is issuing this Invitation for Bid (IFB) to procure light up credit card magnifiers.

**METHOD OF AWARD:** The OAG will award a Contract to the lowest responsive and responsible bidder based on an order of 25,000 units. The 25,000 units is an estimate only, based on historical usage, and is not guaranteed. Any actual order may increase or decrease depending upon the actual needs of the OAG.

**DELIVERY LOCATION:** The items shall be delivered F.O.B. destination to 14th Floor, Strawberry Square, Harrisburg, PA 17120. The awarded supplier shall contact Donnajean Szukalski at 717-783-3964 no less than seven calendar days prior to delivery in order to coordinate the delivery of the item.

**SPECIFICATIONS:** The magnifiers should be 3 3/8" x 2 3/16" in black with light blue print in a design similar to the following:



This is a sample only and all actual artwork and design will be provided by the OAG at the time any orders are placed.

**CONTRACT TERM:** The terms of this contract shall begin upon completion of a fully executed contract and will be effective for one (1) year from the date of the contract.

**INQUIRIES:** All inquiries or questions regarding this bid shall be made to Maggie Boyer 717-705-2503 or maboyer@attorneygeneral.gov.

**PRICING:** The OAG recognizes this product is likely to have per unit pricing differences based on the amount ordered; therefore, all prospective bidders must provide their full fixed pricing tiers in addition to the pricing of the estimated 25,000 units. The full fixed pricing structure provided will be binding and incorporated into any award granted from this IFB. However, the pricing for orders over or under the 25,000 estimated units will not factor into the determination of the lowest responsive and responsible bidder.