



Attorney General Josh Shapiro

Job Posting – Deputy Attorney General III/IV

SECTION:	Medicaid Fraud Control Section / Criminal Law Division
CLASS:	Deputy Attorney General III/IV
LOCATION:	Harrisburg/Central Regional Office
POSITION TYPE:	Full-time, Non-civil service, Non-Union
WORK HOURS:	8:30 – 5:00
SALARY RANGE:	DAG III: Pay Range 10 – Minimum pay of \$75,991 DAG IV: Pay Range 11 – Minimum pay of \$86,886

BASIC FUNCTION:

This Deputy Attorney General position is an advanced prosecutor position in the Office of Attorney General's Criminal Law Division. The Medicaid Fraud Control Section is responsible for investigating and prosecuting individuals, facilities, and entities that provide goods and services reimbursed by Pennsylvania's Medical Assistance (Medicaid) program and that have committed fraud. Examples of such providers include nursing homes, hospitals, medical supply vendors, medical professionals (physicians, dentists, pharmacists), behavioral health workers, and attendant care workers. The Section also focuses its efforts on fighting the opioid epidemic by investigating and prosecuting physicians who criminally prescribe controlled substances in amounts that are well above recognized medical treatment standards. In addition, this Section investigates and prosecutes Neglect of Care-Dependent Person and Abuse of Care-Dependent Person violations.

The Medicaid Fraud Control Section files criminal charges of Medicaid Fraud, Neglect of Care-Dependent Persons, and Abuse of Care-Dependent Persons in the Courts of Common Pleas across Pennsylvania. The duties of the Deputy Attorney General include the following: directing the focus, tempo, and direction of investigations into allegations of Medicaid Fraud and Neglect/Abuse of Care-Dependent Persons; reviewing and approving search warrants and criminal complaints for legal sufficiency; presenting cases before the statewide investigating grand juries; representing the Commonwealth of Pennsylvania in all aspects of criminal prosecution; engaging in outreach efforts with our law enforcement and healthcare industry partners; and performing additional and related work as required. A Deputy Attorney General III (DAG III) will work independently on most matters. A Deputy Attorney General IV (DAG IV) works independently except in extraordinary cases.

EXAMPLES OF DUTIES:

- Provides legal advice and guidance during the criminal investigative stage
- Reviews and approves search warrants and criminal complaints for legal sufficiency
- Drafts criminal informations and prepares discovery for court cases
- Conducts legal research in connection with motions and preparation for trial
- Prosecutes cases before Magisterial District Judges, statewide investigating grand juries, and in county Courts of Common Pleas across Pennsylvania
- May supervise junior attorneys
- May supervise clerical staff
- Engages in outreach efforts with law enforcement agencies and healthcare industry partners
- Answers routine correspondence
- Performs additional and related work as required

MINIMUM EXPERIENCE AND TRAINING:

Deputy Attorney General III:

- Graduation from an accredited school of law, admission to the Bar of the Supreme Court of Pennsylvania, and a minimum of three years of progressively responsible experience in professional legal work

Deputy Attorney General IV:

- Graduation from an accredited school of law, admission to the Bar of the Supreme Court of Pennsylvania, and six years of progressively responsible experience in professional legal work