



## Attorney General Josh Shapiro *Internship information*

**Office:** Office of Public Engagement

**Office Description:** OPE educates the public on services provided by OAG and common health and safety risks including known scams, cyber safety, child predators, elder abuse, and other topics as information is gathered by OAG. Education and Outreach specialists in OPE act as ambassadors to public organizations, governmental agencies, schools, senior citizen groups, and others. OPE accomplishes these goals through strategic communications and educational events with all sorts of groups.

**Contact Email Address:** [AEichelberger@attorneygeneral.gov](mailto:AEichelberger@attorneygeneral.gov)

**Contact Phone Number:** (717) 857-2106

**Locations:** Philadelphia

**Hours per week:** Flexible

**Intern Roles/Responsibilities:**

- Conduct research and collect data on subjects of interest;
- Assist in planning and executing events, sometimes including traveling to the events;
- Collaborate with Education and Outreach specialists to improve programming and printed materials;
- Help facilitate communications within the OPE team.

**Qualifications:**

- Must be currently enrolled in and in good standing with a college or university.
- Must be proficient in MS Office suite, particularly Word and Excel;
- Strong research, writing, and communication skills are a plus.

**Application Requirements:**

- Apply using our online application: <https://www.attorneygeneral.gov/the-office/employment/>
- Attach a resume, cover letter, and transcripts from all colleges attended.
- If selected, applicants will be required to submit to a thorough records check.