



## Attorney General Josh Shapiro *Internship information*

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**Section Name:** Charitable Trusts & Organizations Section : Public Protection Division

**Section Description:** The Charitable Trusts and Organizations Section protects the public's interest in all property committed to charitable purposes. Among its responsibilities, the Section oversees nonprofit corporations generally, including nonprofit mergers, conversions and acquisitions, and may seek to revoke an organization's franchise and articles whenever it misuses, abuses or fails to use its powers and privileges correctly.

**Contact Email Address:** [aeichelberger@attorneygeneral.gov](mailto:aeichelberger@attorneygeneral.gov)

**Contact Phone Number:** (717) 857-2106

**Locations:** Harrisburg, Pittsburgh, Philadelphia

**Hours per week:** Flexible

**Intern Roles/Responsibilities:**

- Drafts legal pleadings, motions, petitions, responses, discovery requests, etc;
- Assists attorneys with trial preparation;
- Conducts legal research and drafts memos;
- Other duties as may be assigned.

**Qualifications:**

- Must have completed at least 1L year of law school and be currently enrolled in and in good standing with a JD program;
- Proficient in legal research and writing.

**Application Requirements:**

- Apply using our online application: <https://www.attorneygeneral.gov/the-office/employment/>
- Attach a resume, cover letter, writing sample, and copies of transcripts from all colleges attended.
- Applicants who are selected will be required to submit to a thorough records check.