



Attorney General Josh Shapiro *Internship information*

Internship:	Multimedia Design Intern – Executive Office
Department Description:	Interns in this placement will work directly with the Office of Attorney General’s Multimedia Director who is responsible for the creation and maintenance of the OAG website. The Multimedia Director also creates all graphics for social media and participates in making videos for education and outreach initiatives.
Contact Email Address:	AEichelberger@attorneygeneral.gov
Contact Phone Number:	(717) 857-2106
Locations:	Harrisburg
Hours per week:	15-40

Intern Roles/Responsibilities:

- Shooting b roll video of Harrisburg and surrounding areas;
- Editing and logging audio interviews;
- Editing and logging audio podcasts;
- Creating graphics for social media using pre-made Photoshop templates;
- Updating website content;
- Creating interactive animations for social media outlets
- Understanding and making use of Google Analytics;
- Heat and interactive mapping using information gathered from multi-agencies;
- Other duties as assigned to support the Multimedia Director.

Qualifications:

- Enrolled and in good standing with a college or university;
- Familiar with the Adobe Creative Suite;
- Adequate videography and photography skills;
- Proficient knowledge of video and audio editing;
- Ability to adapt and prioritize multiple projects.

Application Requirements:

- Apply using our online application: <https://www.attorneygeneral.gov/the-office/employment/>
- Attach a resume, cover letter, copies of transcripts from all colleges attended, and three writing samples.
- If selected, applicants will be required to submit to a thorough records check.