



**Attorney General Josh Shapiro**  
***Internship information***

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**Section Name:** Civil Litigation – Civil Law Division

**Section Description:** The Litigation Section represents the Commonwealth and its agencies, officials, and employees in a wide variety of lawsuits, usually in federal court, most of which concern the constitutionality of state statutes, the operation of state programs, the conduct of state law enforcement officers, the administration of state prisons, or the employment practices of state agencies.

**Contact Email Address:** [aeichelberger@attorneygeneral.gov](mailto:aeichelberger@attorneygeneral.gov)

**Contact Phone Number:** (717) 857-2106

**Locations:** Philadelphia, Harrisburg, Pittsburgh

**Hours per week:** 10+

**Intern Roles/Responsibilities:**

- Drafts legal pleadings, motions, petitions, responses, discovery requests, etc;
- Reviews investigatory documents;
- Conducts legal research and research of facts;
- Drafts memos and briefs for attorneys;
- Other duties as may be required.

**Qualifications:**

- Must have completed at least 1L year of law school and be currently enrolled in and in good standing with a JD program;
- Strong legal research and writing skills are preferred.

**Application Requirements:**

- Apply using our online application: <https://www.attorneygeneral.gov/the-office/employment/>
- Attach a resume, cover letter, legal writing sample, and transcripts from all colleges attended.
- Applicants who are selected will be required to submit to a thorough records check.