

## Attorney General Josh Shapiro Internship information

**Section Name:** Tort Litigation - Civil Law Division

**Section Description:** The Torts Litigation Section defends the Commonwealth and its

agencies, officials, and employees in personal injury actions. Many of these involve claims made against the Pennsylvania Department of Transportation for death or serious bodily injury resulting from alleged negligence with regards to highway

design, construction, and maintenance.

Contact Email Address: aeichelberger@attorneygeneral.gov

**Contact Phone Number:** (717) 857-2106

**Locations:** Pittsburgh

Hours per week: 8+

## **Intern Roles/Responsibilities:**

- Assist with discovery-redaction and document review;
- Perform research and communicate findings;
- Assist with office organization and scheduling;
- Summarize dispositions and other documents;
- Perform other tasks as needed.

## **Qualifications:**

- Must be currently enrolled and in good standing with an accredited college or university;
- Strong skills in organization, writing, and communication;
- Proficient in Microsoft Office;

## **Application Requirements:**

- Apply using our online application: https://www.attorneygeneral.gov/the-office/employment/
- Attach a resume, cover letter, and transcripts from all colleges attended.
- If selected, applicants will be required to submit to a thorough records check.