



Attorney General Josh Shapiro *Internship information*

Section Name: Bureau of Narcotics Investigations – Criminal Law Division

Section Description: Bureau of Narcotics Investigations and Drug Control engages in joint participation with local and state law enforcement in the investigation, apprehension and prosecution of drug traffickers and drug trafficking organizations within the Commonwealth of Pennsylvania.

Contact Email Address: AEichelberger@attorneygeneral.gov

Contact Phone Number: (717) 857-2106

Locations: Erie

Hours per week: 12+

Intern Roles/Responsibilities:

- Review and summarize consumer complaints;
- Review relevant documents and identify violations;
- Perform research into prior legal actions or violations by businesses using web sites, DOS, CLEAR, etc.;
- Create and maintain spreadsheets and compile data for investigative reports;
- Communicate with consumers and businesses;
- Accompany agents on outreach events;
- Attend hearings and court dates.

Qualifications:

- Must be enrolled and in good standing with an accredited college or university;
- Strong research and writing skills;

Application Requirements:

- Apply using our online application; <https://www.attorneygeneral.gov/the-office/employment/>
- Attach a resume, cover letter, writing sample (optional), and copies of transcripts for all colleges attended;
- If selected, applicants will be required to submit to a thorough records check.