



Pennsylvania Office of Attorney General Criminal Division Agents Internship

The Criminal Law Division protects the people of Pennsylvania by investigating and prosecuting a variety of serious crimes. Specifically, OAG's Criminal Division has jurisdiction over crimes relating to public duties of state officials and employees, criminal organizations, Medicaid Fraud, violations of the Drug Act, charges referred by a Commonwealth agency, presentments returned by an Investigating Grand Jury, and any matter referred by a District Attorney due to lack of resources or a conflict of interest. The Criminal Law Division has been prominently involved in combatting high-volume drug trafficking and sales, working to eliminate gun violence, holding environmental criminals responsible, and catching child predators.

Criminal Division Interns shadow agents as they perform every aspect of their jobs, including field operations. Depending on their placement, Interns may witness and assist with raids, undercover investigations, controlled drug buys, informant interviews, the use of tactical equipment, and surveillance operations from just outside of harm's way. They often watch such operations in-person from a short distance away and actively assist as soon as the scene is secured.

Interns also experience the business side of criminal investigations; communicating with other law enforcement agencies, managing evidence and office resources, providing support to prosecutors, and other critical office tasks. Interns often see an investigation from start to finish: witnessing everything from initial evidence collection to pleas or trials. Interns also participate in educational programs on topics such as technology in investigations, firearms, and special operations.

Possible Placements Include:

Bureau of Narcotics Investigations: Allentown, Butler, Erie, Lemoyne, North Huntingdon, Philadelphia, State College, Wilkes-Barre

Bureau of Criminal Investigations: Lemoyne, Norristown, North Huntingdon, Pittsburgh, State College, Wilkes Barre

Organized Crime: Butler, Norristown, Pittsburgh

Computer Forensics: Lemoyne, Norristown, North Huntingdon

Intelligence Unit: Butler, Norristown, North Huntingdon

Technical Services Unit: Lemoyne

Specific responsibilities of all Criminal Investigations Interns may include:

- Shadowing and assisting agents in the field;
- Communicating with complainants, witnesses, OAG leadership, and other law enforcement agencies;
- Helping keep thorough records of operations;
- Preparing for and observing courtroom proceedings;
- Preparing and assembling technical equipment for field use;
- Helping with office organization, communications, file management, and logistics;
- Other tasks as may be required.

Minimum Qualifications:

- Currently enrolled and in good standing with a college or university;
- Proficient in the Microsoft Office suite;
- A strong academic record, writing, and research skills.

Application Instructions:

- Review all instructions and info at <http://bit.ly/2IX6WzY>.
- Apply online at <http://bit.ly/2Ar4e9Z>. Attach 4 documents to the online application:
 - The completed Intern Preferences Form (<http://bit.ly/2EtX5cA>),
 - Your Cover Letter & Resume as one file,
 - Unofficial copies of transcripts from all colleges you've attended as one file,
 - A brief (1 to 5 page) writing sample.
- If selected, applicants will be required to submit to a thorough background investigation.

Contact Brian Kennedy (717-772-3558 – bkennedy@attorneygeneral.gov) for questions or assistance.